

Pembroke Public Schools Foodservice
72 Pilgrim Rd.
Pembroke, MA 02359
Tel. 339-244-5045

Cindy Lucas-Terra
Director of Foodservices

The Pembroke School Food Service Program takes pride in serving nutritious meals daily to our students. We are firm believers that hungry students can't learn. Under no circumstance do we want a child to go without lunch. We understand that parents are busy and may occasionally forget to pack a lunch or send in money; however the number of students with a negative balance has grown significantly over the past couple of years. As you know, it is the parent/guardian's responsibility to provide students with lunch or a means to pay for meals.

The school food service program, which strives to be self-funded, operates in a financially responsible manner. Paid students who owe \$10.00 or reduced students who owe \$2.00 (5 lunches) will NOT be allowed to purchase from the snack bar or Breakfast. The ability to not charge will remain in effect until the student's lunch balance has been paid. The outstanding debt is still expected to be paid promptly.

Payment Methods:

- Eligibility to receive free or reduced meals requires review and approval from the Food Service Office. Please contact the Food Service Director or the district's web site to access an application. If you received free or reduced last year you must fill out application every school year. Applications are accepted throughout the school year on a rolling basis. Please note you are responsible for providing lunch or money until you receive approval from the Food Service Office.
- Check or money order made out to "Pembroke School Food Services." Please put the child's name on the memo line.
- Online payment via www.myschoolbucks.com
- Also, it has been brought to our attention that many parents are not aware that their child has been charging meals and accruing a negative lunch balance. If you do not wish for your child to be able to charge meals, please complete and return the OPT OUT form which is attached.

Again, if you have questions or concerns, please contact me at 339-244-5045 Thank you in advance for your cooperation.

Sincerely,

Cindy Lucas-Terra

Director of Food Services

This institution is an equal opportunity provider.

Pembroke Public Schools

Pembroke Food Service - Opt Out Form 2019-2020 School Year

This opt out form must be filled out if a parent/guardian **does not** want your child charging a school breakfast, or lunch to his/her account. If you do not file an Opt Out form and your child charges school breakfast or lunch, you will be liable for the cost. If at any time you would like to re-active your status to make purchases, please contact the Food Service Office at (339) 244-5038 and we will process your request. Parents/Guardian are encouraged to complete a Free/Reduced Lunch Application or setup an online payment account via Nutrikids at www.myschoolbucks.com

Student Name:

Student School:

Parent Comments:

Parent Signature & Date: _____

DON'T LET MY CHILD CHARGE please circle:

____ Breakfast ____ Lunch ____ Snack (elementary only)

This form can be returned to the Food Service Department as follows:

Mail: Pembroke Public School Food Service Department 72 Pilgrim Road, MA 20359

Or email: cindy.lucasterra@pembrokek12.org

Pembroke Public Schools Foodservice Department Use Only

Received by & Date: _____

Entered into NutriKids foodservice management system: _____

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